



ICMR - NATIONAL INSTITUTE OF EPIDEMIOLOGY
(Indian Council of Medical Research)
Department of Health Research
Ministry of Health & Family Welfare, Government of India
Chennai 600 077

PURCHASE REQUISITION (INDENT) FOR GOODS INCLUDING EQUIPMENT

Indent No.	Division:	Date:
Funds to be met from: Project <input type="checkbox"/> Plan <input type="checkbox"/>		
In case of Project mention, Project Name:		
Project P.I. Name:		
SAC Approval: Yes <input type="checkbox"/> No <input type="checkbox"/>		
Goods are required by Date:	Consignee and Place of Delivery:	

DETAILS OF ITEMS

Sl. No.	Description/Specification	Available stock, if any	Total Quantity Required	Estimated Cost (in Rs.)
1				
2				
3				
	Total			

It is certified that all

1. Funds are provisioned for, in the budget
2. The quantity indented does not exceed, consumption or usage limits of requirements.
3. In case of equipment, kindly ensure the following:
 - a) Detailed specification is attached
 - b) Mention last purchase reference
4. The item is available in Government e-Marketplace (GeM): **Yes** **No**
5. Is Proprietary certificate attached: **Yes** **No**

Signature of the **Indentor**

Name:

Designation:

Date:

Director for approval please